



Patient Participation Group Meeting held at the Stag Medical Centre

Thursday 19th July 2012

Minutes of the Meeting

Present:

Chris Thompson (CT) Practice Manager
Jenny Drew (Chair)
Tony Drew
Kath Perry (Vice Chair)
Elaine Laurie (Secretary)
Christine Pigg
Gill stokes
Heather Hind
Catherine Lord
Peter Appleby
Judith Horsefield

Apologies:

Mary Gascoigne
Eileen Brooks (Publicity)
Diane Oxborough
Iris Wilde
Pippa Harder
Hazel Kinsley
Maureen Morton
Margaret Law

1.0 Welcome and introduction

1.1 Jenny welcomed group members and apologies were noted.

2.0 Group Business

2.1 Approval of minutes of last meeting held Thursday 21st June 2012.
The minutes were accepted and approved by all.

2.2 Matters arising

Hand outs from last meeting for the following members Catherine, Judith and Peter would be available for them to pick up from the surgery on this occasion.

There is now a virtual group as some members have requested to resign from the group because of other commitments. These people will now submit comments and receive information from the group electronically.

2.3 Feedback from meeting on the future strategy for Cardiac, Renal, Stroke and Diabetes that took place in Whiston attended by Jenny Kath and Elaine. Jenny explained about this one off workshop and said a Report is expected very soon.

2.4 Flu clinic days September 28th and October the 5th.

Heather Hind put herself forward to organise the day for the PPG.

Fund raising was dismissed as the Hospice has a table at the clinic for their fundraising.

We will promote the PPG with hand-outs at the flu clinics.

Jenny suggested a business type card with information on the group and practice to be handed out at the clinic.

Chris will try to organise a touch screen to enable PPG members to ask patients if they will complete it whilst visiting the Flu Clinic.

Jenny is to liaise with members about the questions for the survey and since this was the second survey we need to ask different questions than before and to keep it much shorter.

Chris was also concerned about children who may be eligible for the flu injections whose parents may not be aware that they qualify.

3.0 Publicity Eileen Brooks

3.1 Eileen produced a press release and would like comments by the middle of August and Jenny will email to the group and post to other members.

3.2 Tony has sorted out tested sending emails to multiple recipients so that each person cannot see the other email addresses. More patients are signing up to the email list with a mixture of all ages being identified.

3.3 Autumn/ winter newsletter – please will Eileen address this on her return at the next meeting.

4.0 Care Quality Commissions issues-Chris Thompson.

4.1 Chris has submitted our application for August to let the commission know what is in place at the practice.

4.2 Jenny has the constitution document that gives information to patients about the CQC and its' involvement with inspecting GP practices. This is to be circulated to all patients in the practice in a way yet to be determined.

5.0 Website development-Tony Drew

5.1 Tony talked of the sub-groups help in establishing the website and a sample page containing photographs of the doctors from the practice was tabled. Tony said he would be considering using Facebook and it was still being researched.

6.0 News from the practice.

6.1 An advert for a new female GP has been placed.

6.2 The 0845 number has been changed back to the old 01 number.

7.0 Any other business.

- 7.1 Jenny asked for representatives from the group to attend on the 19th of September for the PPG Network in Clifton Park Museum Garden Room at 1pm to 4pm. Elaine Laurie will represent Jenny as the Rotherham PPG Network Coordinator and Peter Appelby and Heather Hind will represent our PPG.
- 7.2 Peter asked how many people from Ethnic groups are in the practice population. Chris will liaise with Doctor Quereshi to see if she may know someone may be interested in joining the group.
- 7.3 Chris asked about the quorum which had been established.
- 7.4 Gill mentioned that she was told by reception she must go through triage and could not make an appointment with a Doctor for a non-urgent consultation which is incorrect. Chris to look at the problem.
- 7.5 Prescriptions are still an issue. Elaine said she brought in 2 separate people prescription orders. When she returned to collect them 3 days later one had gone astray.
- 7.6 Pictures from Herringthorpe School children with T-shirts emblazoned with Olympics themes will be displayed in Stag and Rose Court surgeries by members of the PPG.

8.0 Next meeting

Thursday 16th August 2012 at 6pm.

Forthcoming meetings for remainder of 2012 - Thursday 6th September, Thursday 18th October, Thursday 22nd November and Thursday 13th December.

Meeting closed at 7pm.