

**Patient Participation Group Meeting to be held at The Stag Medical Centre on
Thursday 23rd February 2012**

Agenda

Chair – Jenny Drew

Ground Rules Reminder (on laminate cards)

1.0 Welcome and introductions

1.1 Apologies

2.0 Group Business

2.1 Approval of minutes of last meeting held 19th January 2012

2.2 Matters arising

2.3 PPG secretarial help

2.4 Publicity

2.5 Feedback on Website and GP Assessment Questionnaire – Tony Drew

2.6 Request for help to man the desks at both surgeries to raise the profile of the PPG and to encourage GP Assessment Questionnaire completion

3.0 Communication issues, face to face, telephone, email, snail mail and web

4.0 News from the practice

5.0 Any other business

6.0 Next meeting

Thursday 22nd March 2012, commencing 6pm at The Stag Medical Centre.