

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 11th August 2016 at 5.30pm.

Present

Jenny Drew (Chair)
Tony Drew (Website)
Elaine Laurie (Secretary)
Jean Toner (Practice Manager)
Tony Robinson (Vice Chair)
Iris Wilde (Treasurer)
AA Zaidi
Gill Stokes
Peter Appleby (Treasurer)
Christine Pigg
Pippa Harder
Margaret Denis
Heather Hind

Apologies

Len Wilson

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS

Chair Jenny Drew.

Ground Rules Reminder (on laminate cards)

Terms of Reference (on laminated cards)

1.0 Welcome and introduction

1.1 Jenny welcomed group members
Apologies were noted.

2.0 Group Business

2.1 Approval of minutes of last meeting held Thursday 16th June 2016.

2.2 Matters arising

2.3 No matters arising.

3.0 Admiral Nurse - Feedback from Jean.

3.1 Jean spoke to the Manager of Dementia UK and there was two job descriptions. The Job description for the Admiral Nurse could be moulded to what we would require and our selling point would be the doctors who don't normally get involved with diagnoses could influence our process in getting an Admiral Nurse which would take the pressure of our Practice nurses. The cost would come down to our practice for the days the A/N would be attending our practice and other Practices would have to pay towards the Admiral Nurse when they have her help. The LES money could be used and the Admiral Nurse could be available for consultation. The 65 years and over patients are more at risk of dementia. Hopefully our practice will achieve getting an Admiral Nurse at least one day a week. A pilot for an Admiral Nurse at the Practice to be considered. Jean to get more details. One day a week for our practice would be a start and other practices to get the A/N to work with them. Two more practices are interested and our doctors are too. £2000.00 would be needed which could be used for the pilot trial. Things seem to moving towards getting an Admiral Nurse which is good news.

4.0 News from the practice. - Jean Toner

4.1 Jean has put in a bid for funding from NHS England for practice manager GPs and resources and it looks promising for the Practice. Not sure how much the practice will get, should find out by September. Doctor Muthoo has given £20 towards our carers afternoons. Jean said how well it was going.

5.0 Flu' clinic dates 2016.

5.1 Stag Medical centre. ----- Coffee, tea, cakes and raffle.

30th September 9am to 1pm ----- Adults, Macmillan have been invited to have a table.

4th October 1pm to 5pm ----- Adults, the Hospice to be invited to have a table.

28th October 9am to 1pm ----- Children 0 to 18

Rose Court Surgery. ----- Coffee, tea, cakes and raffle

14th October 1pm to 5pm ----- Adults, Lost Cord have been invited to have a table and are delighted.

18th October 9am to 1pm -----

25th October 1pm to 5pm ----- Children 0 to 18

5.2 Letters and posters to be arranged for advertising and asking businesses for donation of prizes. The PPG will donate Vouchers again for £50 and £25, Peter to contribute a litre of whisky with other members to donate very good prizes. Anyone willing to help please attend, all welcome. We will do our raffle at the both surgeries and cakes for the three Dates, 30th September, 4th October and 14th October are all appreciated. Tony to do flyers and posters. A meeting for the 8th September at 5.30pm to discuss and sort out volunteer's at Stag surgery upstairs.

6.0 Carer's Corner Social Afternoons. - Pippa and Elaine.

6.1 Carers social afternoons are running smoothly, we are getting more patients attending. We have applied for a grant from the Area Assembly which I emailed to Jean and the carers volunteers who all added to the form Elaine took it in to Maltby and handed it to the lady at the council office who was very helpful added more to it for us and emailed it back which we approved and signed it, emailed it back and we should know by September if we have been successful.

7.0 Any other business (limited to 2 items)

7.1 AA Zaidi attended a meeting on child abuse and he found it most informative. It was very well attended with a doctor Giving a 2 hour talk she worked with prisoners and talked about how some befriended children and how to become aware of children who could seem subdued or could be overly happy not realising they are abused by these people who are over friendly towards them, not realising the danger.

Tony asked about the photo prizes, Pippa said she is sorting it out. She had seen Pictures at the hospital donated from The art group at Thomas Rotherham College.

8.1 Next meeting 5.30pm 13th October 2016.

Meeting closed at 6.30pm

EI/ 004 /09/2016.