

**Patient Participation Group Meeting to be held at The Stag Medical Centre on
Thursday 19th January 2012**

Agenda

Chair – Tony Bradley

Ground Rules Reminder (on laminate cards)

1.0 Welcome and introductions

1.1 Apologies

2.0 Group Business

2.1 Approval of minutes of last meeting held 1st December 2011 (Jenny has identified numbering is wrong there are two section 2s)

2.2 Matters arising

2.3 Finalise Terms of Reference

2.4 Publicity – deferment of Newsletter in favour of a flyer – Eileen Brooks

2.5 Feedback from meeting with Jenny and Chris – Chris Thompson

2.6 PPG email address – ppg.stagmedical@gmail.com – Chris Thompson

2.7 Feedback on Website and GP Assessment questionnaire – Chris Thompson

3.0 Results of new appointment system survey - Chris Thompson

4.0 News from the practice

5.0 Any other business

6.0 Next meeting

Thursday 23rd February 2012 commencing 6pm at The Stag Medical Centre.