

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 13th October 2016 at 5.30pm.

Present

Tony Robinson (Vice Chair)
Elaine Laurie (Secretary)
Iris Wilde (Treasurer)
Jean Toner (Practice Manager)
Heather Hind
Gill Stokes
Peter Appleby (Treasurer)
Christine Pigg
Pippa Harder
Margaret Denis
A A Zaidi
Steve South

Apologies

Jenny Drew (Chair)
Tony Drew (Website)
Len Wilson

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS

Vice Chair Tony Robinson.

Ground Rules Reminder (on laminate cards)

Terms of Reference (on laminated cards)

1.0 Welcome and introduction

1.1 Tony welcomed group members and new member Steve South and our guest Gillian Reeder from Clifton Medical Centre who was invited to come and attend our meeting to see how we proceed with our meetings. We all introduced ourselves.
Apologies were noted.

2.0 Group Business

2.1 Approval of minutes of last meeting held Thursday 11th August 2016.

2.2 Matters arising

2.3 None.

3.0 Admiral Nurse Campaign- Feedback from Jean Toner.

3.1 Jean is attending a meeting at Wickersley health centre on the 20th October which Len and Chris Peters are invited to as Jean is interested in putting a bid in for the Admiral Nurse. There are 5 GP Practices interested so Jean is copying them in to the details of the meeting. Jean will give feedback once she finds out more from the meeting. The money, if we are successful in getting the bid, would go towards Admiral Nurses who would be able to diagnose and meet other criteria which would not tie up the Surgery Nurses. The Admiral Nurse would be able to signpost patients to Crossroads and other services to help them. Janice Cutting was worried it would affect their service by having an Admiral Nurse but it would enhance their service and other services.

4.0 Flu 'clinic progress

4.1 Iris gave the figures for the first Flu Day of £268.18 raised on the raffle and £84.60 raised on the cakes making a total of £352.78.

The Second day £319.30 was raised in total and £18.44 was taken out for sundries purchased by Elaine for the flu days. £27 was raised in selling raffle tickets at the carer's café. The voucher money of £75.00 will be taken out of the money raised before donations are made to keep our fund replenished it was questioned whether we needed to put the voucher money back but it was decided it should or we would eventually run out of funds.

As we are putting in a bid for an Admiral Nurse it was decided the donations would go to a couple of dementia

charities. These are Crossroads a dementia charity and Lost Chord.

There are two books in the account one for the PPG and the second for the carers dementia cause.

Elaine confirmed that the flu days are going very well Christine Pigg is doing well with the cake stall and drinks, cakes being provided by some of the PPG and Chris Peters has done quite a lot of baking for us.

Christine Peters had a table which she donated the money she raised to the Macmillan Rotherham at the first flu day. The hospice had a table the second flu day and we have invited Lost Chord to have a table to sell their cards when we are at Rose Court. We do have a very good team doing the ushering and we even had a virtual member Sandria who was very helpful. Mr Zaidi enquired how late it was.

5.0 Carers Corner Social Afternoon - Pippa and Elaine

5.1 The carer's café is going very well we are getting new people coming what we have got in mind now we have secured £300.00 from a grant we acquired from the Area Assembly is to be able to provide refreshments that doesn't come out of our own monies and also provide the patients who attend with items that may help them and provide a little light relief.

We have to provide receipt for the money we spend we have to provide proof of who is involved so we are going to have a photo of the team of five. Christine and Elaine who do the baking, have to go on a health and hygiene course.

Christine bakes diabetic scones cakes etc. Elaine does a selection and if there is any leftover we give the patients some to take home. We have bought some gluten and wheat free goodies for a patient.

The new people that came wanted as much information as we could give and Pippa gave them a carer's leaflet to fill in and they will be put on the Practice register. We have had patients that have come to the carers quite desperate for help and when they have received some advice they find they are able to cope. Doctor Abbey called in one day and helped, one of our patients Jean has called in and people from Crossroads have called and given advice.

6.0 News from the Practice-Jean Toner.

6.1 Doctor Rasheed looks to be joining the Practice as a partner which we will be pleased about, keep our fingers crossed as she is very popular with the patients and the staff.

The flu clinic is going well.

7.0 Any other business (limited to 2 items)

7.1 Mr Zaidi asked if there was a deadline for completing the flu vaccination programme. Jean confirmed that patients can have their flu vaccination up until March but the practice would like to have vaccinated all our eligible patients by the end of October, nursing homes may take longer but if anyone can't make the dates we can arrange for them to attend at a convenient time. The criteria for eligibility for a Flu vaccine is ages 2 to 4 years over the age of 64 or over, any child who is at risk health wise if anyone who is a carer and patients who have health problems.

One lady must have misunderstood how to join the practice when she asked to join she seemed to think she was ineligible, Jean confirmed that providing the patients live in the catchment area there is no problem in registering at the Practice. Elaine will be in touch with her. If patients need help filling in the application to join the Practice they will get help.

8.1 Next meeting 5.30pm 10th November 2016.

Meeting Closed
E1/24th/10/2016.