

**Patient Participation Group Meeting held at the Stag Medical Centre  
Minutes of Meeting Thursday 11<sup>th</sup> July 2019 at 5.30pm**

**Present**

Tony Robinson (Chair)  
Pippa Harder (Treasurer)  
Jean Toner (Practice Manager)  
Christine Pigg  
Liz Higgins  
AA Zaidi  
Jayne Griffiths  
Heather Hind  
Len Wilson  
Margaret Denis  
Ralph Yeo

**Apologies**

Steve South  
Frank Rees

**Abbreviations used:**

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS
Did Not Attend Appointment	DNA

**Chair – Tony Robinson**

**1 Welcome and Introductions**

1.1 Apologies noted

**2 Group Business**

2.1 Approval of minutes of last meeting 20th June 2019

2.2 Matters Arising

**3 Book Sales**

Sales down since a charge of 20p per book introduced. Unanimously agreed to remove the charge and just ask for a donation.

**4 Flu Clinics**

Flu Clinic dates distributed – please let Tony know availability  
Dr Ted booked to attend Children's Halloween Flu Clinic 30<sup>th</sup> October  
Offers for catering for all flu dates from various groups

**5 Health Awareness Promotion**

Cancer Safe Screening Promotion display at Stag Surgery  
One Dip bowel screening now available to over 60's

**5.1 Possible Future Promotions**

General Health & Fitness  
Diabetes display still at Stag – proving very popular  
Benefits of Walking – meeting to be organised

Hydration – Practice to display posters, promoting benefits of drinking water

**6 Practice News**

Primary Care Networking – Training programmes for the Health Care Teams in Progress to enable them to function in their extended roles.

Currently, nurses already in post training new nurses.

Practice IT systems still unstable!

Pippa to promote patients' ringing the surgery before turning up to "Sit and Wait" Clinic and design a poster reminding patients not to ring the surgery early in the morning for test results.

**7 Newsletter**

Group agreed excellent production of the Newsletter. Thanks to Eileen and Ralph for all their hard work.

**8 AOB**

Margaret asked Jean re completion of over 75's questionnaire.

Jean responded, over 75 assessments will no longer be offered after 65?

Patient MOTs not carried out by the practice but by a private company, Parkwood Healthcare. Contract up for renewal April 2020

Tony clarified AGM in January

**Next Meeting Thursday 8<sup>th</sup> August**