



Patient Participation Group Meeting to be held at The Stag Medical Centre on Thursday 26th April 2012

NB: The meeting will be held in the upstairs meeting room. Please contact Jenny on: 07563677432 if you arrive later than 6pm so that the front door can be opened for you.

Agenda

Chair – Jenny Drew

Ground Rules Reminder (on laminate cards)

1.0 Welcome and introductions

1.1 Apologies

2.0 Group Business

2.1 Approval of minutes of last meeting held 22nd March 2012

2.2 Matters arising

2.3 Election for Vice-Chair of the PPG

3.0 Publicity – Spring Newsletter Eileen Brooks

3.1 Newsletter distribution

3.2 Newsletter name

4.0 Action Plans arising from GP Practice Survey Results – Jenny Drew

4.1 Short term feedback

4.2 Long term feedback

5.0 Website development – Tony Drew

5.1 Formation of sub-group/ dates to meet

5.2 Upload Agendas and minutes of meetings

6.0 News from the practice

6.1 Feedback from GP partners and PCT on GP Practice Survey Results

7.0 Any other business

8.0 Next meeting

Thursday 17th May 2012, commencing 6pm at The Stag Medical Centre.