

**Annual General Meeting Patient Participation Group  
to be held at Stag Medical Centre on Thursday 16th January 2020**

**Agenda**

**Chair – Tony Robinson**

Ground Rules Reminder (on laminate cards)  
Terms of Reference (on laminate cards)

**1.0 Welcome and Introductions**

1.1 Apologies

**2.0 Group Business**

2.1 Approval of minutes of last AGM meeting held 10th January 2019

2.2 Matters arising

**3.0 Reports 2019**

Chair's Report -Tony Robinson  
Treasurer Report - Pippa Harder  
Carers Chair Report - Pippa Harder  
Cafe Report  
Practice Update

**4.0 Election of Officers**

Chair  
Vice Chair  
Secretary  
Publicity  
Treasurer  
Sub Groups  
    Carers Chair  
    Cafe Lead  
    Health Awareness Lead

**5.0 2020 Meeting Dates**

**6.0 Any other Business**

