

## Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 8th February 2018 at 5.30pm.

### Present

Tony Robinson (Chair)  
Iris Wilde  
Ralph Yeo  
Jean Toner  
Len Wilson  
Margaret Denis  
Christine Pigg  
Heather Hind  
AA Zaidi

### Apologies

Steve South  
Sandria Gilling  
Pippa Harder

### Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS

Tony Robinson (Chair).

Ground Rules Reminder (on laminate cards)

Terms of Reference (on laminated cards)

### **1. Welcome and introduction**

- 1.1 Tony welcomed the group and thanked all current and past group members and officers for their support of the PPG and apologies were noted.

### **2.0 Group Business**

- 2.1 Approval of minutes of last meeting held Thursday 14th December 2017.  
2.2 Matters arising

### **3.0 Social Prescribing**

- 3.1 Barry Knowles and Nic Ellis Hall gave an interesting talk about the Social Prescribing project and how the team worked with the GP Practices and various voluntary organisations within the local community to help meet the needs of a significant number of patients.  
The group thanked Barry and Nic for coming along to the meeting and giving a detailed insight into the project.

### **4.0 PPG Roles**

- 4.1 Pippa Harder was nominated by Iris Wilde to take over the role of Treasurer, seconded by Mr Zaidi and will be supported by Steve and Tony. A handover will be arranged in the near future. Iris will look into the process to enable the transfer to take place.  
4.2 Iris Wilde will look after the Carers Cafe finances through a separate bank account. Although the funds for the Carers Cafe will be administered separately the Cafe will remain as a sub group of the PPG.

### **5.0 2018 Initiatives**

- 5.1 Tony said that along with the Autism and Special Needs project and the Autumn Flu days the group could look at increasing promotion of health well being initiatives throughout 2018. Jean stated that help with promoting the MJOG App would be beneficial and next year there is going to be a initiative to measure frailty and it would be helpful if the PPG could support promoting the campaign.

5.2 Jean stayed that if the PPG wished to look at updating the online survey they could tailor some questions to gain further feedback.

#### **6.0 Newsletter**

6.1 Tony stated that the group would look to produce a Newsletter in the Spring, and asked the group to consider subjects for interesting articles.

#### **7.0 Practice News**

7.1 Jean gave an update on the practice staff and stated the they are recruiting an additional Health Care Assistant and a Practice Nurse.

7.2. For urgent same day appointments the practice now have one Advanced Nurse Practitioner and an on call Doctor every day.

7.3. The Practice is considering putting in a bid to compete with private companies to run a dementia hub.

#### **8.0 Any Other Business**

8.1. Pippa has informed the group that two pictures have been sold.

8.2 Ralph expressed an interest in joining the NAPP 100 group. The group felt this would be useful and Tony will support Ralph with the application process.

Next meeting at 5:30pm Thursday 8th March

Meeting Closed at 18:30

TR 1/03/2018