



Annual General Meeting Patient Participation Group to be held at The Stag Medical Centre on Thursday 14 January 2016

NB: The meeting will be held in the upstairs meeting room. Please contact Jenny on: 07563677432 if you arrive later than 5.30pm so that the front door can be opened for you.

Agenda

Chair – Jenny Drew

**Ground Rules Reminder (on laminate cards)
Terms of Reference (on laminate cards)**

1.0 Welcome and introductions

1.1 Apologies

2.0 Group Business

2.1 Approval of minutes of last AGM meeting held 15th January 2015

2.2 Matters arising

3.0 Reports 2015

Chair's Report – Jenny Drew

Vice Chair Report – Tony Robinson

Secretary Report – Elaine Laurie

Publicity Report – Eileen Brookes

Treasurer Report – Iris Wilde

4.0 Election of Officers.

Chair

Secretary

Vice Chair

Publicity

Treasurer

5.0 Dates for meetings 2016 – has already been circulated

6.0 Any other business

7.0 Next meeting 5.30pm AGM 2017 TBA