

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 14th July 2016 at 5.30pm.

Present

Jenny Drew (Chair)
Tony Drew (Website)
Elaine Laurie (Secretary)
Jean Toner (Practice Manager)
Tony Robinson (Vice Chair)
Len Wilson
Gill Stokes
Peter Appleby (Treasurer)
Christine Pigg
Pippa Harder
Margaret Denis

Apologies

Iris Wilde (Treasurer)
A A Zaidi
Heather Hind

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS

Chair Jenny Drew.

Ground Rules Reminder (on laminate cards)

Terms of Reference (on laminated cards)

1.0 Welcome and introduction

- 1.1 Jenny welcomed group members
Apologies were noted.

2.0 Group Business

- 2.1 Approval of minutes of last meeting held Thursday 16th June 2016.
2.2 Matters arising
2.3 None.

3.0 Admiral Nurse Campaign - Feedback from Len.

- 3.1 The meeting with Russell Byrnes didn't take place.

Len has been trying to get in touch with Angela Pearson and is waiting for a response from this phone call.

The Alzheimer's Society have two Admiral Nurses in Doncaster which has made a great difference and they are supporting Rotherham in trying to get a Admiral Nurse.

That's the current situation; we are hoping that the Area Assembly will be helping in getting us our own Admiral Nurse. It could possibly work with the 5 locality practices getting involved to work together towards an Admiral Nurse being in post.

Two of the newly elected councillors may be interested in getting involved.

4.0 Carers Corner Social Afternoons - Pippa and Elaine.

- 4.1 Pippa invited two old family friends that were in Stag Surgery who she hadn't seen in quite a long time, they came along and had tea and cakes and came again to the following one, we hope to see them at all our afternoon tea and cake sessions.

The Afternoons are going well; we had part of a wedding cake given from a patient who had seen the poster for the afternoon carers tea and cakes session and gave part of his wedding cake which is beautiful the top tier has gone already Janice Cutting came to our last session; it was lovely to see her she was impressed with what we are doing and will be on hand with advice if we need any. We have a few games (Drafts, Dominoes and connect 4) but not played them as yet too busy talking. Christine, Margaret, Elaine, Pippa and Iris are doing a good job baking making tea and coffee but best of all talking. We have a photo album which is filling up nicely. And all the patients go home with a piece of cake.

- 5.0 Newsletter progress - Tony Drew.
- 5.1 The Newsletter is ready for printing once the PPG group have approved it.

- 6.0 News from the Practice - Jean Toner.
- 6.1 Reception staff are getting organised with the changes that will improve the practice.
Recommendations from the CQC are being put into place. Fire checks have been completed and all is well.
We need to push the Friends and Family test and we will try on clinics for mother and baby's days. PPG may do another survey with patients to test patient satisfaction with the practice what. The new TV contract; the practice are trying to find time to get it sorted.

- 7.0 Any other business (limited to 2 items)
- 7.1 Pippa says pharmacies are ordering too much for some patients, not the few items that patients have ordered.
Pippa has looked into getting the photos completed for the winners of the competition the prices are not reasonable at the moment but when the offers get better they will be ordered.

- 8.1 Next meeting 5.30pm 11th August 2016.

Meeting closed 6.45pm.

EI/ /07/2016.