

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting 15th May 2014

Present

Tracy Ingram
Jenny Drew (Chair)
Peters (Vice Chair)
Elaine Laurie (Secretary)
Iris Wild
Tony Drew
Len Wilson
Christine Pigg
Tony Robinson

Apologies

Chris Thompson (Practice Manager)
Eileen Brookes
Pippa Harder
Gill Stokes
Heather Hind
Peter Appleby

Chris

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA

1.0 Welcome and introduction

1.1 Jenny welcomed group members. Apologies were noted

2.0 Group Business:

2.1 Approval of minutes of meeting held 10th April 2014

2.2 Matters arising

2.3 The presentation held at the Town Hall for the Health and Well being Board went well apart from one person who personally thought people With dementia should not have qualified nurses looking after them. It was pointed out the similarity to McMillan nurses and that anyone Living with Dementia is entitled to be cared for by qualified Nurses. Nationally Age UK and Dementia UK are involved supporting funding for Admiral Nurses in another part of the country. Dementia UK are working on a pathway to having Admiral Nurses and unqualified Support workers who are equally important working together with people living with Dementia. We did get much further at that meeting giving them a monetary figure for them to work on and for two Band 6 nurses. The next meeting is a public meeting which we hope to attend and will

hear what has developed regarding Admiral Nurses and also write to Councillor Wyatt and Chris Edwards from the CCG to get their response. And that is has much as we can do at the moment.

- 2.4 The PPG group were going to raise funds for a screen for Rose Court. Since discussing it with Chris he assures us there is funding within the Practice for a screen and will discuss it with the practice and there will be an update at the next meeting.
- Iris was talking with a lady who commented it would be nice to have a Screen like the Stag surgery and Iris informed her there was going to be one installed. She also enquired of the pictures if they were for sale And Iris said they were. Pippa will be organising new pictures, and the cost of the ones on display at the moment in the surgeries will be put at the side of the picture.
- Updates on the pictures and where the money will be spent could be at the next meeting.
- Knitted chicks were sold at the surgeries and £20 was raised for Talking Newspaper who are desperate for funds. We will carry on raising money for our charities at our Flu Days but we are first and foremost not a fund Raising group.

- 3.0 Admiral Nurse Development-Len Wilson:
3.1 Was covered at beginning of this meeting.

4.0 PPG Awareness week 2nd to 6th June-Jenny Drew:

- 4.1 Notices have been put on the notice boards at Stag and Rose Court Surgeries included the items we have done i.e. pictures at Rose Court To make the surgeries more welcoming. The automated doors installed. Recommendation to change the appointment system which seems to be working better. (The tell us what you think boxes) which we have not had anything in this month.
- During that week we are going to do a Health promotion event, Healthy eating and Healthy drinking and encouraging patients to join us, Tony Drew has displayed a poster to encourage more virtual members to join. Jenny is to talk to Nurse Jean Toner in regards to what she wants the PPG volunteers to say and do on those days. Also if the Nurses could be involved in the Health awareness week which is linked to Cardio Vascular information for patients. Doctors would like to know of any patients under 55 who may have blood pressure problems and need monitoring. Monitors can be bought for approximately £10 or borrowed from the Surgeries.
- Display boards will be put up with information with example how many units of drink and fat intake etc. The boards will come down on the Friday when we have finished.
- Health Trainers and nurses will try to be available on those days but it is their busy time in surgery.
- Volunteers will be briefed beforehand.

- 5.0 News from the practice –Chris Thompson:
- 5.1 Doctor Abbey thanked the PPG Group in a letter on behalf of the Doctors and said how much it was appreciated about the work and commitment that the group put in and that it was important that the patients have a voice through the group and look forward to continuing working with us. It was very, very, nice and we were bowled over with that. The letter has been displayed at both surgeries for patients to see.
- 5.2 Will ask the practice permission if they don't mind the PPG group Including Talking Newspaper as one of the charities that we collect for on the Flu days. There is a poster up for clean soft toys to be collected by a volunteer from Talking Newspaper with her a phone number for collection.
- 6.0 Any other business:
- 6.1 The Stag surgery car park is being used by persons not using the surgery Tracy will look into putting a notice up for patients only to park.
- 6.2 The News Letter for summer is due and after discussions with Tracy It was suggested we put it on line and laminate copies which can be wiped down for both Surgeries and copy a few for surgeries on ordinary printing paper for patients to take out. A notice will be available on the screen with information of the News Letter being available in the surgery to read. The cost will be cut down a lot because it we had a surplus of letters left and patients are clearly not picking them up to take away.
- 6.3 It was decided the next person to be interviewed for the news Letter with her permission would be Tracy (Admin and Finance Manager).
- 6.4 Len brought up that on some emails had lots of email addresses that Should have been deleted. Jenny will email Healthwatch and any one who may have done the same and make them aware to erase them in future.
- 6.5 An aging gentleman asked in Rose Court about a sign to put up at his home letting people know he was disabled but it was discussed that it would make it unsafe for them. Elaine to email Pippa to see if she has any information on this problem for the elderly
- 6.6 Tony Robinson brought some business cards with information on domestic Violence from two organisations which we hope to put in the toilet, on the desk and on notice boards
- 6.7 Pippa is doing a poster for patients on how to get prepaid prescriptions. There are forms which some need help with. The Chemist in Whiston is very helpful. She was on her way for the meeting but had a fall so was unable to attend . We all wished her well.
- 7.0 Next meeting 5.30pm June 12th 2014
Meeting closed at 6.35pm

E126/05/2014