

**Annual General Meeting Patient Participation Group  
to be held at Stag Medical Centre on Thursday 11<sup>th</sup> January 2018**

**Agenda**

**Chair – Elaine Laurie**

**Ground Rules Reminder (on laminate cards)  
Terms of Reference (on laminate cards)**

**1.0 Welcome and Introductions**

1.1 Apologies

**2.0 Group Business**

2.1 Approval of minutes of last AGM meeting held 12<sup>th</sup> January 2017

2.2 Matters arising

**3.0 Reports 2017**

**Chair's Report – Elaine Laurie**

**Vice Chair Report – Jenny Drew**

**Secretary Report – Tony Robinson**

**Treasurer Report – Iris Wilde**

**4.0 Election of Officers**

**Chair**

**Secretary**

**Publicity**

**Treasurers**

**5.0 2018 Meeting Dates**

**6.0 Any other Business**