

**Patient Participation Group Meeting held at the Stag Medical Centre  
Minutes of Meeting Thursday 8th August 2019 at 5.30pm**

**Present**

Tony Robinson (Chair)  
Pippa Harder (Treasurer)  
Jean Toner (Practice Manager)  
Frank Rees  
AA Zaidi  
Heather Hind  
Len Wilson  
Margaret Denis  
Ralph Yeo

**Apologies**

Steve South  
Frank Rees  
Jayne Griffiths  
Liz Higgins

**Abbreviations used:**

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS
Did Not Attend Appointment	DNA

**Chair – Tony Robinson**

**1 Welcome and Introductions**

1.1 Apologies noted

**2 Group Business**

2.1 Approval of minutes of last meeting 11th July 2019

2.2 Matters Arising

**3 Charity Support**

The group agreed to continue to support the Purple Butterfly Appeal, the Carers Cafe and Dementia UK from the funds raised at the 2019 Flu Clinics. Rotherham Cancer Care and the Hospice have also been invited to run the refreshments stall at the Clinics to raise funds to support their activities.

**4 Flu Clinics**

Tony ran through the plan for the Flu Clinics and will update and circulate the revised version to the group.

**5 Health Awareness Promotions**

Cancer Safe Screening Promotion display at Stag Surgery  
Diabetes information to be displayed at the Flu Clinics and Prostate Cancer information to be displayed during November.

**5.1 Possible Future Promotions**

General Health & Fitness  
Benefits of Walking

6”

### **Practice News**

Jean confirmed that the vaccines we expected to be delivered early October and appointments are now being booked.

One of the staff is going to start training to be a Health Assistant.

A new scheme will commence in October for annual health checks the Practice will provide more information once the scheme becomes available.

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### **Newsletter**

Over 500 copies of the Newsletter have been circulated and positive feedback has been received from patients and other PPG's

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### **AOB**

Margaret left a couple of examples of a new poster for the Cafe.

A few of the group suggested some amendments, Ralph and Pippa were asked to draft up a version for discussion.

Mr Zaidi said the Peter Appleby's wife passed on her thanks for all the messages of condolence for Peter, but has kindly asked for people from the PPG to refrain from contacting her during this difficult time.

The group suggested doing something in the surgery to remember Peter,. Mr Zaidi will confirm if the family are happy for this to be done - putting a tribute up during the Flu Clinic season, in recognition of him being a founder member and all he contributed to the PPG.

**Next Meeting Thursday 10th October**

