

**Patient Participation Group Meeting held at the Stag Medical Centre
Minutes of Meeting Thursday 11th April 2019 at 5.30pm**

Present

Len Wilson (Acting Chair)
Pippa Harder (Treasurer)
Jean Toner (Practice Manager)
Ralph Yeo
Christine Pigg
Liz Higgins
AA Zaidi
Jayne Griffiths
Heather Hind
Margaret Denis
Frank Rees
Len Wilson (Acting Chair)

Apologies

Tony Robinson (Chair)
Steve South

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS
Did Not Attend Appointment	DNA

Chair – Len Wilson

1 Welcome and Introductions

1.1 Apologies noted

2 Group Business

2.1 Approval of minutes of last meeting 14th March

2.2 Matters Arising

3 Meeting Minutes and Ground Rules

Chair reminder – All questions to be asked through the Chair.
No personal issues to be discussed.

4 Time For a Cuppa Update

Pippa reported the morning was a success and thanked Tony, Jayne, Christine and Margaret who contributed to raffle prizes, so far raised £220 for DementiaUK. A big “Thank you” to Jean for lending us a member of staff, Carol, to help with the refreshments and to the staff for making and bringing cakes in. Also, for finding us a new member for the “catering team” Mary, we look forward to her joining us in future events.

Received new patient referral for Beth (Admiral Nurse). Plenty of interaction with patients re PPG and health awareness plans.

5 Lay Govenors Questions Update

Copy Responses from Debbie Twell, attached to tonight's minutes

6 Health Awareness Promotion

Health display models very popular, thank you to Jayne for arranging the props for us to use.

Some negative feedback regarding Desmond Programme

Next planned awareness day, 30th April – 9.30 – 12.00, Bowel Cancer Awareness - in conjunction with Be Cancer SAFE.

Mental Health courses, available to Patients:- First Aid – Youths and Adults and Suicide Awareness

The practice has agreed that we can look into using the conservatory for new PPG Community Health and Wellbeing projects. We have approached the CCG to check it is in order for us to raise our own funds to help furnish it, Voluntary Action Rotherham will be assisting us with this and volunteer support. There will be an update as soon as possible.

Our latest PPG project will start on Fri 10th May: hosting Rotherham Parent Carers Forum at Rose Court Surgery, enabling them to invite parents and carers to join us for a chat and refreshments – every 2nd Friday of the month, 1.30 pm – 3pm, during term time only. Invites will be sent to appropriate patients in due course.

Rotherham Parent Carers Forum is a registered charity run by parents and carers of children and young people who have Special Educational Needs and/or Disabilities (SEND). They offer support, advice, information and friendship to families of children and young people with SEND.

7 Practice News

Jean gave detailed practice update including the role of the Admiral Nurse and the potential of a second Admiral Nurse in Rotherham.

Jean also summarised role of ANP's, within the Practice and subsequent referrals onto GP's.

Major IT problems at both Stag and Rose Court causing extreme working conditions for all staff.

8 AOB

Frank raised rumoured concerns of NHS being disbanded. Jean reassured him it wasn't but external treatment, outside the NHS, was sometimes an option, in some cases, but in all cases, all health care treatment free to patients.

Heather and Len both requested more information on the Reading Groups. Jayne to supply asap.