

## Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 13<sup>th</sup> July 2016 at 5.30pm.

### Present

Elaine Laurie (Chair)  
Jenny Drew (Vice Chair)  
Peter Appleby (Treasurer)  
Sandria Gilling  
Richard Gleadhall  
Jean Toner (Practice Manager)  
Tony Drew  
Gill Stokes  
Heather Hind  
Len Wilson  
Margaret Denis  
A.A. Zaidi  
Chris Peters

### Apologies

Iris Wilde  
Tony Robinson  
Pippa Harder  
Steve South  
Andrew Malinder

### Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS

Elaine Laurie (Chair).  
Ground Rules Reminder (on laminate cards)  
Terms of Reference (on laminated cards)

### **1.0 Welcome and introduction**

- 1.1 Elaine welcomed everyone to the meeting.  
Apologies were noted.

### **2.0 Group Business**

- 2.1 Approval of minutes of last meeting held Thursday 8<sup>th</sup> June 2017.  
2.2 Matters arising  
2.3 Item 7.3 should read "Christine Peters suggested that Depression awareness could be a good thing to promote".

### **3.0 Carers Cafe**

- 3.1 Margaret Dennis suggested a change to the name of Carers Café to Support Café. After a discussion it was decided to leave it for committee members to bring suggestions of a suitable title to the next meeting. The new title should include lonely people within the Practice but there was a consensus that the title should still include the word Carers.

### **4.0 PPG Autism Project**

- 4.1 Jean stated that there was an Autism course which would be useful for people to attend. Jean is still awaiting information from Suzanne Eusman. She clarified that this information was for Learning Disabilities who are on the borders of Autism. The Practice could utilise the same model as that for Health Trainers.  
Len spoke about a recent meeting he had been to stating there would be no extra funding for any child. To take it forward would need utilising someone from a charitable organisation which Jean would access.  
RDASH, CAMS, Macmillan and Active Always were willing to come and put up display boards.

### **5.0 News from the Practice – Jean Toner**

- 5.1 The CQC re visit went well everything was fulfilled and it was sated it was outstanding.  
5.2 There was still a lot of staff off sick and areas have had to be managed with the aid of supervisors.  
5.3 Beth Goss Hill, Dementia Nurse, is to be seconded from Rotherham NHS Trust on a two days per week basis. She will look at getting dementia patients out of hospital and provide support for when patients are at home. This is a unique service for dementia patients.

## **6.0 Sale of Photographs**

Peter Appleby, Iris Wilde and Sandra Gilling are to set up the photographs for sale. Jean explained how the photographs could be displayed. Peter Appleby explained that Thomas Rotherham College had shown interest but wanted to wait until the end of term to discuss it further. Chris Peters stated Rotherham Picture Loaning Library could be utilized to fill any spaces of those taken down when sold. Student work if sold could attract a 10% commission for the PPG.

For student work to be displayed the insurance will have to be looked into otherwise the students will be asked to display art work at their own liability.

## **7.0 Good Neighbours News (GNN)**

Elaine had applied for and received a grant for £200. The PPG congratulated her on her efforts. The people who attend the Carers Café will be asked what they would like it to be spent on.

## **8.0 2017 Survey**

Jean stated that Lorraine has set up an electronic survey to access the National Patient Survey 2017. Jean has asked for it to be accessible on a daily basis and is now promoting it through MJog. Chris Peters asked if there is any effect on patient care and Jean said there didn't seem to be. Tony Drew asked if it could be used to ask more specific questions in future and Jean said it could.

## **9.0 Any other Business**

Chris Peters stated when Jean has her monthly meeting with services such as Cross Roads she could state what is available from the PPG.

**Next meeting 5.30pm Thursday 10<sup>th</sup> August 2017**

Meeting Closed at 18:30pm

JD.