

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 9th November 2017 at 5.30pm.

Present

Elaine Laurie (Chair)
Tony Robinson (Secretary)
Iris Wilde (Treasurer)
Peter Appleby (Treasurer)
Sandria Gilling
Jean Toner
Pippa Harder
Margaret Denis
Christine Pigg
A.A. Zaidi
Heather Hind
Len Wilson

Apologies

Steve South
Tony Drew
Gill Stokes
Richard Gledhill
Jenny Drew
Chris Peters

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS

Elaine Laurie (Chair).

Ground Rules Reminder (on laminate cards)

Terms of Reference (on laminated cards)

1. Welcome and introduction

1.1 Elaine welcomed everyone to the meeting, apologies were noted.

2.0 Group Business

2.1 Approval of minutes of last meeting held Thursday 10th October 2017.

2.2 Matters arising

3.0 Rotherham Sight & Sound

3.1 Heather gave an overview of the Rotherham Sound & Sight group 'this is a sensory service which delivers services to people with a visual impairment and deaf people. Heather stated that a member of the group was willing to come along to give more detail about the groups activities. It was agreed that they would be invited to our next meeting

4.0 Flu Day Updates

4.1 Elaine stated that the all Flu days were going well and Iris said that the funding raising from the raffle and sale of cakes was again was again doing very well. Jean said the staff were grateful of the help from all the volunteers who were supporting Flu days. There is one remaining Flu clinic and Elaine asked for volunteers.

4.2. Heather stated that a further £70 was raised for Purple Butterfly cause.

5.0 Practice News

5.1 Jean informed the group that the Admiral Nurse was doing well and settling very well into the role. She is mainly concentrating on first time visits with the patients. The first visits will always take more time than the follow up visits.

5.2 The care navigation process has been rolled out, there have only been a small number of complaints from patients. The group felt further communication would help patients understand that in some instances they would see a medical practitioner or nurse rather than a doctor. An article will be included in next years first newsletter.

6.0 Patients Champions Consultation.

6.1 Pippa gave the group an overview of the aims of the Patients Champions Consultation and asked the PPG to consider how patients and the practice could benefit from the having Patients Champions particularly to help people with learning difficulties. The group agreed this was an area that could benefit from additional help but consideration was needed of how to gain volunteers. Jean suggested that rooms could be made available on an evening at the surgery and had a couple of people in mind that may be able to help. Len suggested that the South Yorkshire Regeneration Fund would be worth contacting.

7.0 Any Other Business.

7.1. Elaine stated that Winthrop Park had changed their Carers Cafe dates which will now coincide with our Cafe dates. It was decided that we will continue with our current dates and review if attendance numbers fall.

7.2. Pippa asked the group to look out for and gather any leaflets about support groups and healthcare advice in the area as she is collating a booklet which will contain such information.

Next meeting 5.30pm Thursday 14th December.

Meeting Closed at 18:30
TR 3/12/2017