

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 13th February 2014

Present

Chris Thompson (Practice Manager)
Tracy Ingram
Jenny Drew (Chair)
Christine Peters (Vice Chair)
Elaine Laurie (Secretary)
Tony Drew
Len Wilson
Iris Wilde
Jackie Haughton
Gill Stocks
Peter Appleby
Christine Pigg
Tony Robinson

Apologies

Eileen Brookes
Heather Hind
Pippa Harder

Abbreviations used:

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|---|-------|
| Care Quality Commission | CQC |
| Clinical Commissioning Group | CCG |
| Clinical Reference Group | CRG |
| National Association of Patient Participation | NAPP |
| Rotherham, Doncaster and South Humber NHS Trust | RDaSH |
| Dementia Action Alliance | DAA |
| Active Always | AA |

1.0 Welcome and introduction

- 1.1 Jenny welcomed group members and new member Tony Robinson and explained the ground rules which Tony had looked at on line.
- 1.2 Apologies were noted.

2.0 Group Business:

- 2.1 minutes of last meeting held Thursday 13th February 2014 were approved.
- 2.2 Matters Arising
- 2.3 Jenny, Chris Peters and Len had a meeting with Phil Moss from the CCG which was very interesting and he gave them some advice. Phil stressed he had to remain neutral but would take the information back to the CCG.

3.0 Admiral Nurse Development - Len Wilson

3.1 Len commented on the work Jenny and Tony have done spending hours documenting and doing a presentation which will be modified.

We had a meeting with Councillor Wyatt who chairs the Health and Wellbeing Board and he was most impressed and very surprised that we didn't have any Admiral Nurses and asked Jenny to do a presentation to the whole Board and we think he will be taking some recommendation's forward.

So Admiral Nurses are still on the agenda and the Health and Wellbeing Board are a combination of local Authority and PCG.

Councillor Wyatt is going to speak to the deputy mayor to see if he will subscribe to Admiral Nurses as his charity for 2014.

Kate Tufnell from the CCG was there and she was quite positive but thought we were underestimating how many Admiral Nurse were needed. But it all comes down to cost. Jenny explained to Tony our new member what an Admiral nurses did, working with family and carers of Dementia patients they work in similar ways to McMillan Nurses guiding families and their carers in the correct services that can support them such as if someone with dementia gets aggressive they teach them how to cope with it.

Admiral Nurses are expensive but they have the skills we need and they have to be paid accordingly. And they will probably be in Primary care and not hospital care.

4.0 Third GP Practice Survey-Jenny & Tony Drew

4.1 Tony explained there were paper surveys on the reception desk and it was on the web site and on Tablets which we have used before for the previous surveys just one problem the question on carers should have been altered but there wasn't enough time before we had to start collecting the data so use initiative and move on to next question if not a carer. If you care for 2 people fill in survey twice. There are already some surveys done on the web site.

PPG members who are doing the surveys please to remember not to turn the tablets off or we lose the data. Tony explained how to use the Tablets. The survey starts on the 17th of February and we need 300.

5.0 News from Practice – Chris Thompson

5.1 Doctor Clitherow is now a clinical exec of the CCG-Group. Dr Muthoo is now on the CCG CRG group. We now have a new registrar Daniel Sullivan who will be with us for six months and a F2 Eyman Kaya. Jackie Townend is going to do health checks at the surgeries for cardio vascular disease for patients who are not identified already with the practice as living with cardiovascular disease

Pictures are to be displayed in Stag and Rose Court surgeries with information on who took them and the location at the side of each photograph.

There are a few issues with on line bookings patients booking inappropriately and it is taking up doctors time as well as not being able to provide a good service as some doctors are not experienced in some procedures. A form of

words is to be devised and checked out with Chris and Tracy to display at the website front page – to be done by Tony Drew

6.0 Any other business

- 6.1 Active Always went well with the Doctors and nurses showing interest so hopefully we can make some progress. We must do more with the launch.

Cardio Vascular Disease prevention is to be covered at the PPG Awareness Week 2nd to the 7th of June and Jenny has received assistance from Christine and Jean (Practice Nurses) to do a health Promotion activity during the week to engage with patients on remaining healthy and active to prevent cardiovascular disease.

- 6.2 Health record forms in 2 parts for opting out must be completed by the end of February must let GP practice know.

Leaflets for feeling safe were display and will be put on the website as will the links to Active Always and other exercising events

7.0 Next Meeting 13th of March 2014 at 5.30pm at Stag Medical Centre.

Meeting closed at 6.38pm

EL 25.02 2014.