

Patient Participation Group Meeting held at The Stag Medical Centre  
Minutes of Meeting Thursday 12<sup>th</sup> July 2018 at 5.30pm

Present

Tony Robinson (Chair)  
Pippa Harder (Treasurer)  
Ralph Yeo  
Jean Toner  
Len Wilson  
Margaret Denis  
AA Zaidi  
Megan Hawley  
Heather Hind  
Jayne Griffiths  
Liz Higgins  
Christine Pigg

Apologies  
Steve South

Abbreviations used:

Care Quality Commission	CQC
Clinic Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS

Tony Robinson (Chair)  
Ground Rules Reminder (on laminated cards)  
Terms of Reference (on laminated cards)

**1.0 Welcome and Introduction**

**2.0 Group Business**

2.1 Approval of minutes of last meeting held Thursday 14<sup>th</sup> June 2018.

2.2 Matters arising.

Iris Wilde has informed the group that she will Stand down from the committee but remain a virtual PPG member and will continue to support the Carer's Café.

2.3 Iris has been a member of the core group since the group initially started. The group would like to thank Iris for her significant contributions to the PPG and the Practice.

**3.0 New Members**

3.1 Tony welcomed Liz Higgins to the group. All members introduced themselves to Liz.

3.2 The PPG has had a couple more virtual members join.

#### **4.0 PPG Activities**

- 4.1 It was the NHS 70<sup>th</sup> birthday, a coffee morning was held and £84 was raised for Dementia UK. Tony thanked all those who helped with the event and everyone who donated cakes etc.
- 4.2 Future events - The flu clinics are still in planning with the first potential clinic on the 6<sup>th</sup> October.
- 4.3 Children's Corner - The PPG contributed to the purchase of 2 sets of tables & chairs which are child friendly. These are now in use at both surgeries.

#### **5.0 PPG Communication**

- 5.1 The communication group is being formed to improve all aspects of communication within the PPG and the Practice to promote events and health care initiatives.

#### **5.0 Carer Awareness Session**

- 5.1 Jean & Beth Goss-Hill are arranging the carer awareness session. They are looking at running the initial session at the Carer's Café during September. Dates are to be finalised.

#### **6.0 Practice News**

- 6.1 Jean updated the group on the progress of obtaining the flu vaccines.
- 6.2 Jean also informed the group that the NHS has restricted certain drugs to patients, except in certain circumstances, that can be brought over the counter e.g. paracetamol - pain relief and loratidine - hay fever medication.

#### **7.0 Any Other Business**

- 7.1 The first batch books which Jayne acquired from the hospital have been brought to the Stag surgery. The group appreciates Jayne's efforts in obtaining the books and magazines.