

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 12th October 2017 at 5.30pm.

Present

Elaine Laurie (Chair)
Chris Peters
Tony Robinson (Secretary)
Iris Wilde (Treasurer)
Heather Hind
Steve South
Jean Toner
Pippa Harder
Margaret Denis
Christine Pigg
A.A. Zaidi

Apologies

Peter Appleby
Jenny Drew
Tony Drew
Len Wilson
Richard Gledhill

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS

Elaine Laurie (Chair).

Ground Rules Reminder (on laminate cards)

Terms of Reference (on laminated cards)

1. Welcome and introduction

1.1 Elaine welcomed everyone to the meeting, apologies were noted.

2.0 Group Business

2.1 Approval of minutes of last meeting held Thursday 10th August 2017.

2.2 Matters arising

3.0 Purple Butterfly Speaker - Suzanne Rutter

3.1 Suzanne gave a talk about the Purple Butterfly rooms that are funded by the hospital charity, several members of the group had experience of family members using the rooms and how during difficult times they helped both the patients and family members.

3.2 Heather has raised £115 at one of the Flu days towards funding a further Purple Butterfly room at the hospital. Suzanne thanked the group for the donation and the invitation to give an overview of the Charity.

3.3. Suzanne stated that the cost to fit out a room using the hospital estates team was in the region of £70,000, Steve suggested that the charity should explore utilising outside contractors to tender for the work, as it could significantly reduce the costs.

4.0 Flu Day Updates

4.1 Elaine stated that the Flu days were going well and Iris said that the funding raising from the raffle and sale of cakes was again very successful. Jean thanked all the volunteers who were supporting the Flu days.

5.0 Practice News

- 5.1 Jean informed the group that an additional Advanced Nurse Practitioner has started on a part time basis.
- 5.2 The care navigation process which is now in use by the staff is working well.
- 5.3. Jean stated that they are planning to run one full day flu clinic on a weekend next year. This is currently planned for Saturday 22nd September this will allow the practice team to have sufficient staff to vaccinate the majority of the practices patients at the one clinic.

6.0 Any other business.

- 6.1 Mr Zaidi asked how the PPG determined which charities to fund. Elaine said that the main criteria was that they were local to Rotherham so they benefitted the healthcare of local people. The PPG would always discuss and decide as a group which charities would be supported each year.
- 6.2. Chris Peters informed the group that NAPP had commissioned a survey for PPG's and patients for feedback on proposed changes to prescribing to save costs. It was felt that these changes could impact patients on low incomes.
As the deadline for the survey was the 13th October, Tony R was asked to respond on behalf of the group.

Next meeting 5.30pm Thursday 9th November2017.

Meeting Closed at 18:30
TR 3/11/2017