

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 10th April 2014

Present

Chris Thompson (Practice Manager)
Tracy Ingram
Jenny Drew (Chair)
Elaine Laurie (Secretary)
Tony Drew
Len Wilson
Heather Hind
Gill Stokes
Peter Appleby
Christine Pigg
Tony Robinson

Apologies

Eileen Brookes
Vice Chair Chris Peters
Iris Wild
Pippa Harder

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA

1.0 Welcome and introduction

1.1 Jenny welcomed group members. Apologies were noted

2.0 Group Business:

2.1 Minutes of last meeting held on March 13th stated Jenny and Len were set to do a presentation at the Health and Well-Being Board on the 26th. Unfortunately the HAWBB had forgotten to include the presentation on the agenda. It was rescheduled for April 23rd at 1pm at Rotherham Town Hall.

Jenny presented the Admiral Nurse Proposal on April 9th at the older peoples Mental Health Group.

2.2 Matters Arising

At the PPG Network meeting at the Town Hall on April 1st council Wyatt

2.3 The Care Quality Commission from April 2014 to visit CCGs and inspect a proportion of the practices. PPGs will be asked for their input, where appropriate.

Inspections of CCGs will be announced 6 months in advance but practices will not be informed of inspections until two weeks prior to the visit.

CQC will be having listening events with Healthwatch and running focus groups with target population groups.

CQC will be interviewing patients and including patients in inspections of services that they use and piloting how to use surveys to reach more patients.

2.4 After making enquiries about unused medication being used for 3rd world and poorer countries it was brought to our attention that 1. English was not their language and 2. The medication could end up on the black market. Therefore it would no longer be pursued.

3.0 Admiral Nurse Development - Len Wilson

3.1 Presentations have gone very well but the financial year is coming to an end. The final presentation will be to the next Health and Well-being meeting on April 23rd. Both Jenny and Len felt we have done our part at the moment towards Admiral Nurses.

4.0 Third GP Practice survey – Jenny & Tony Drew

4.1 The survey is completed and is now on the web site. DES report is now also on the website. The survey Action Plans are to be put on the notice board in the surgeries.

5.0 New from the practice – Chris Thompson

5.1 Training for customer care handling, administering safeguarding has been completed today.

Doctor McWhinnie is back and well.

We need to sign post domestic violence and have a contact number for Victims to get help and support, it was suggested there may be business Type cards with Information for victims being put in the surgery toilets.

6.0 Any other business

PPG Awareness week 1st to 6th June-Jenny Drew

- 6.1 CQC Jenny attended an update about inspection at the sounding board meeting on the 18th March. Focus of inspections.

Opinions from patients will be looked at and services and standards.

Focus group for PPGs, what will make a good PPG group and to get a cross Section of carers opinions Practices will be given banding, Outstanding or Good, Requires improvement or Inadequate.

Jenny will present to the practice managers on the 22nd July.

- 6.2 3rd PPG awareness week to plan at next meeting. A cup of tea and a chat raising money for a screen for Rose Court, raffle cakes prizes to be sorted and publicity. Healthy eating and drinking health education models will be available.

7.0 Next Meeting 15th May 5.30pm at Stag Medical Centre.

Meeting closed at 6.33

EL13/04/2014