



**ANNUAL GENERAL MEETING TO BE HELD AT THE STAG MEDICAL  
CENTRE ON THURSDAY 10<sup>TH</sup> JANUARY 2013  
AGENDA**

- 1.0 Welcome and Introductions**
- 2.0 Apologies for Absence**
- 3.0 Minutes – to refer to the Minutes of the Inaugural PPG Meeting held on Thursday 1st December 2011. These minutes were approved in January 2012**
- 4.0 Matters arising**
  - 4.1 Quorate
  - 4.2 Duration of meetings
- 5.0 Reports for 2012 – PPG DES Report March 2012- available on request and is on the website.**
  - 5.1 Chair's Report – Jenny Drew
  - 5.2 Secretary's report – Elaine Laurie
  - 5.3 Vice - Chair report - Kath Perry
  - 5.4 Publicity Report – Eileen Brooks
- 6.0 Any amendments to the Terms of Reference recommended by the membership**
- 7.0 Election of Officers**
  - 7.1 Chair
  - 7.2 Vice Chair
  - 7.3 Secretary
  - 7.4 Publicity
- 8.0 Dates of meetings in 2013 – are available and also on the website**
- 9.0 Any other business**