

**Patient Participation Group Meeting held at the Stag Medical Centre
Minutes of Meeting Thursday 9th May 2019 at 5.30pm**

Present

Tony Robinson (Chair)
Pippa Harder (Treasurer)
Jean Toner (Practice Manager)
Ralph Yeo
Christine Pigg
AA Zaidi
Heather Hind
Margaret Denis
Len Wilson

Apologies

Jayne Griffiths
Steve South
Frank Rees
Liz Higgins

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA
Enhancement Service Specification	ESS
Did Not Attend Appointment	DNA

Chair – Tony Robinson

1 Welcome and Introductions

1.1 Apologies noted

2 Group Business

2.1 Approval of minutes of last meeting 11th April

2.2 Matters Arising

3 Healthy Living Talk

Nikki Greenfield gave a talk to the group about her role and the activities that Healthy Living Team promote and run throughout the Rotherham area, including the GP referral scheme. Nikki will forward the Healthy Living activities document for circulation.

The group thanked Nikki for an interesting talk, and look forward to working together on future health promotions.

4 Flu Clinics

The dates for the Flu Clinics have been agreed and will be circulated to the group. This will allow the group to determine what voluntary support is available to cover providing refreshments etc. Maple (Rotherham Cancer Care) are willing to support one of the Clinics providing refreshments.

5 Health Awareness Promotions

- 5.1 Arrangements are being made to start our own walking group with the help of, Walk Rotherham in conjunction with Walking For Health, PFPLeisure. Once established, some of our own walkers can be trained as Walk Leaders. As soon as we are in a position to do so, we will publicise in the waiting rooms, Facebook/Twitter and our website.
- 5.2 Once all the material obtained, a display will be assembled promoting various Health/Exercise options available through PFPLeisure. A smaller version of the current Diabetes display will be moved to Rose Court. It has created a great deal of feedback and interest, including from local schools. Thanks to Jayne for obtaining the various models.

Apr 30th - a Bowel Cancer Awareness morning was held in conjunction with, Be Cancer SAFE, VAR. A great deal of information was given out and a further eight Cancer Champions were signed up. Arrangements are being made for future Awareness Mornings, all were encouraged to say if they had any particular areas of interest so we can pursue them.

6 Practice News

- 6.1 Jean stated that one of the nurses is going to train to become an Advanced Nurse Practitioner and had taken on a new apprentice. The Practice look to employ the apprentices at the end of their training period.
- 6.2 The Flu vaccinations have been ordered for the autumn Clinics and it is expected that there will be no delays in delivery of the vaccines this year.

7 Newsletter

Tony stated that Eileen has done a significant amount of work on the Newsletter and the first draft is nearly ready for the sub group to read and comment on.

8 AOB

- 8.1 Ralph informed the group that he had attended a meeting which gave advice on how to help prevent fraud and scams. It was agreed the information would be shared and posted on the groups social media sites.
- 8.2 It was discussed that some of the posters need changing and updating. Margaret and Christine were asked if they will check if the wording wants changing or updating in any way. They agree to discuss with Elaine and Iris at the next Cafe, then report back at May's PPG meeting. All members were asked if there were any topics they were particularly keen to promote.

Next meeting Thursday 20th June

TR 30/05/2019

