

Patient Participation Group Meeting held at The Stag Medical Centre

Minutes of Meeting Thursday 16th January 2014 and AGM

Present

Doctor Abbey
Chris Thompson (Practice Manager)
Tracy Ingram
Jenny Drew (Chair)
Chris Peters (Vice Chair)
Elaine Laurie (Secretary)
Tony Drew
Christine Pigg
Heather Hind
Gill Stokes
Peter Appleby
Iris Wilde
Len Wilson
Jackie Haughton
Philip Moss

Apologies

Eileen Brookes
Pippa Harder
Kath Perry

Abbreviations used:

Care Quality Commission	CQC
Clinical Commissioning Group	CCG
Clinical Reference Group	CRG
National Association of Patient Participation	NAPP
Rotherham, Doncaster and South Humber NHS Trust	RDaSH
Dementia Action Alliance	DAA
Active Always	AA

1.0 Welcome and Introduction

- Jenny welcomed group members and Doctor Abbey, went over the ground rules, welcomed and introduced Philip Moss.
- 1.1 Apologies were noted.

2.0 Group Business

- 2.1 Approval of minutes of last AGM held 10th January 2013
- 2.2 Matters arising

Jenny's report on the surveys all achieved apart from parking at the Stag surgery. Chris Peters asked for a report of our success to be displayed in both surgeries and Iris asked about hand-outs? Jenny stated there is a report displayed on both PPG notice boards at each of the surgeries. Hand outs could be made available but it is also on the website, a few will be available for when we hold events

3.0 Reports 2013

- Chairs Report- Jenny thanked all who participated and staff. We were short listed to the top 6 for the NAPP Corkhill award but hopefully we will win this year. Jenny will be supporting Len on Admiral Nurses. Kath Perry has resigned as vice chair due to commitments and is going to be a virtual member and is still willing to help when possible. Jenny thanked Kath for all her hard work the last two years.

Secretary's report- Elaine reported on the success of how well we had worked raising funds on flu days with the hope of doing even better this year.

Publicity-Eileen is still willing to do the News Letter.

4.0 Election of Officers.

4.1 Votes for Chair

Jenny was proposed by Chris Peters Gill and Iris seconded it.

4.2 Pippa voted to carry on for Carers.

Secretary

Elaine voted by Christine and seconded by Gill to carry on as secretary.

4.3 Chris Peters was nominated by Jenny and seconded by Len Wilson for the post of Vice Chair. Chris accepted the role.

Chris Thompson thanked the PPG group and said how well we all worked together.

Doctor Abbey agreed whole heartedly with Chris and shared the Partner's views that they are really pleased with how the PPG was working.

5.0 Dates for 2014 have been circulated.

6.0 Next AGM January 2015 TBA.